



## Tamil Nadu State Cooperative Societies Election Commission

From  
Thiru. M.R. Mohan, I.A.S., (Retd.)  
Commissioner,  
Tamilnadu State Cooperative Societies  
Election Commission,  
273, Anna Salai, Teynampet, Chennai-18.

To  
All State Election Officers

**Rc.No.3944/2013/CE.5**

**Dated:12.09.2013**

Sir,

Sub : Election – Conduct of Election of Members and Office Bearers of the Board of Co-operative Societies – Records relating to the election – Preservation Regarding.

Ref : Commission's letter even number dated 17.07.2013, 29.07.2013 and 22.08.2013.

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During a recent visit by the Secretary of the Commission, concerning the preservation of Election Records by the District Election Officers, it was noted with much concern that due importance was not at all given in this statutory requirement.

The importance of preserving the records safely had been insisted during the meetings and through letters. It was found that:-

- (1) Election Records have not been received from all the societies for which election were over in totality.
- (2) No proper records for the receipt and acknowledgement for the records handed over and taken charge.
- (3) Bundles / Containers were not sealed in certain cases.
- (4) No separate room earmarked under lock and key for such records.
- (5) No proper arrangement of the containers / bundles of the records for easy reference and identification (Date wise, society wise index)

The Commission once again wishes to state and stress in very clear terms that any lax attitude and approach on the part of the District Election Officers in this most important statutory requirement, in the process of election, has to be viewed very seriously and the State Election Officers are therefore requested to immediately take appropriate steps to ensure the proper preservation of the records at the level of District Election Officers.

The Commission also wishes to inform that any officer of the Commission may make personal visits to these offices where election records are being kept, to ascertain the proper compliance of the statutory requirement.

**Sd./- xxx**  
**Commissioner**

Copy to:  
All District Election Officers  
Election Observers